

# SYLLABUS ENGL 3010: INTRODUCTION TO LITERARY STUDIES

*CRN# 20661, ENGL 3010, SPRING 2021, 3 CREDIT HOURS*

Hyperlinks for accessibility are provided throughout this document with full URLs noted in the footnote.

Meeting Time: MW, 3:05-4:20

Location: Online via Collaborate Ultra in our GeorgiaView class

## INSTRUCTOR INFORMATION

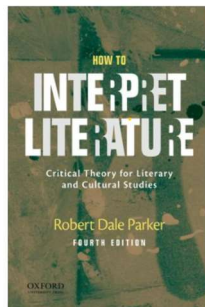
Dr. Jenny Crisp, LIA 220, Phone 706 272-2513/706-406-5856 or email [jcrisp@daltonstate.edu](mailto:jcrisp@daltonstate.edu)

My office phone will forward to me since I'm not on campus this term; you can also text me at 706-406-5856. Please be aware I don't always have my phone with me, especially at night. I don't at all mind emergency calls/texts before 9 pm, but I'm unlikely to hear anything later.

## REQUIRED TEXT AND MATERIALS

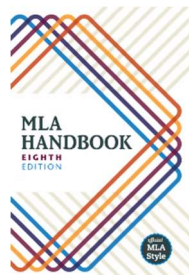
Required text:

*How to Interpret Literature*, 4th ed., by Robert Dale Parker, 2019, ISBN 9780190855697.



## RECOMMENDED MATERIALS

[MLA Handbook](#), 8<sup>th</sup> edition. You're likely to get good use of this one in our class but also for the next couple of years at least. It's \$15 new, but there are used copies available, too. There are also electronic versions in several formats.



## CATALOG INFORMATION (INCLUDING PRE - AND CO-REQUISITES)

Prerequisite: Any 2000-level literature course with a grade of C or better. **Must** be taken in the student's first semester as an English major; English 3010 may also be taken as a co-requisite with two other 3000-level or selected 4000-level English courses in the student's first semester as an English major (effective Fall Semester 2020)

ENGL 4000: Contemporary American Literature

ENGL 4010: The American Novel

ENGL 4020: Literature for Young Adults

ENGL 4130: Restoration and Eighteenth-Century British Literature

ENGL 4140: British Romantic Literature

ENGL 4150: British Victorian Literature

ENGL 4160: Modern British Literature

ENGL 4410: Studies in Film

ENGL 4420: Literature of the Non-Western World

## COURSE INFORMATION/DESCRIPTION/OVERVIEW

Surveys materials, methods, and terminology used in the discipline of literary studies. Practice in effective critical writing and examination of the various critical theories available for interpretation and analysis.

## INSTRUCTIONAL FORMAT

Our class is online and synchronous which means we do have regular live meetings. We will have "library days" and the like where you can use the regular class time for working on your research projects, but please be sure to reserve our class period just as you would for an on-campus course.

You'll need a computer or tablet ideally for the class, so please try to make that happen as much as possible. You can attend with a smartphone (and call in using just a phone line in a real pinch), but you won't be able to see the class materials very well that way. I do want you to have a microphone so that you can talk. A camera is optional, but please set some sort of avatar (picture of you or other tasteful picture) if you don't expect to use a camera regularly – it will help everyone to know who's talking. I'll start classes with my camera on but my home Internet doesn't always let me use it consistently.

## EVALUATION

Assignment	Grade Value
Critical analysis of a literary work	20%
Research presentation	15%
Annotated bibliography	15%

Assignment	Grade Value
Research paper	30%
Discussions in live classes and/or on discussion boards	20%

## LEARNING GOALS/OUTCOMES

**Outcome 3:** Students will demonstrate the ability to communicate orally, present ideas, perspectives, and/or arguments in an effective manner related to a literary topic.

**Measure:** Students' competence will be measured by rubric scores on their research presentation.

**Target:** 80% of students will score an 80% or above on this measure.

**Outcome 4:** Students will demonstrate the ability to use research and technology effectively in communication and/or scholarship related to literary studies.

**Measure** Students' competence will be measured by rubric scores on their annotated bibliography.

**Target:** 80% of students will score an 80% or above on this measure.

**Outcome 5:** Students will demonstrate a broad knowledge of key literary topics/texts that may include how critical theory shaped topics/texts studied.

**Measure:** Students' competence will be measured by rubric scores on their research essay.

**Target:** 80% of students will score an 80% or above on this measure.

## COMMUNICATION

Our live meetings are in Collaborate Ultra, which you can access in GeorgiaView. There's also a how- to in there, but I think you'll find it's not hard to use – it works like most Zoom-type systems. For one on one meetings, we can use Collaborate, Teams, phone.

## ASSIGNMENTS

Information about our various assignments is in the Content area in GeorgiaView.

## COURSE CALENDAR

The calendar in GeorgiaView is our official course calendar. Note it's subject to change in case of emergencies or other 2020-like events.

## GRADING

Please see the detailed assignments and rubrics in our Desire to Learn (D2L) course site to see how each assignment will be assessed.

## TURN-IT-IN USE

In an effort to prevent many kinds of possible plagiarism in English classes, the Department of English faculty voted to use Turn-it-in in all English classes. Your papers and presentations will be checked automatically when you submit; you will have access to the Turnitin results before the paper is due, so if in doubt about any of your paraphrase, feel free to submit early, then revise and resubmit if needed.

## ATTENDANCE

Log in every time class meets if at all possible; I'll do the same. Missed discussions, including those from days when you were late, may not be made up. For any absence after the third, I reserve the right to subtract one letter grade from your final class grade, though my preference is to help you find a way to get things back on track before it comes to that. If you "leave" class involuntarily because of a tech issue, please log/call back in if you can. Calling in is second-best, so log in if possible so you can see whatever we're all looking at, but if you can't, calling is much better than nothing. Make sure I know it's you – I won't see your name if you are on a phone line. For the day we attend the English Department Grad School session, being able to see things onscreen will be particularly important, and for student presentation days (including your own!) it will likely be critical.

[School of liberal arts attendance policy]

The School of Liberal Arts allows for excused absences beyond the college-mandated excused absences (for class activities, sports, and RSO activities), including medical issues and emergencies, court activities, and military activities. Faculty members are encouraged to use discretion in documentation requirements and allow, for example, a limited number of self-documentations from a student before requiring a specific medical excuse. It is up to students to provide the appropriate documentation to the faculty member. That documentation might be a sports schedule, an email from an instructor that there is a class field trip, an email from the student that he/she is taking care of a sick child, an email from a student that he/she is sick enough to stay home but not sick enough to see a doctor, or a note from a medical professional that the student needed to miss class for medical reasons, etc. The faculty member will decide the appropriate time frame to allow missed work to be made up following an excused absence; this time frame must be at least 1 week after the student returns to class for exams or adequate additional time for non-exam assignments.

## LATE WORK/MAKE UP

In general, I define late work as an assignment that a student turns in after the due date and time. If an assignment is late, then it earns a zero. That said, if you discover you will have a conflict with a due date, contact me a week ahead of time. I'm almost always happy to work out an extension with notice for reasonable causes. Don't surprise me on the due date or the days leading up to it with a sudden delay unless you have a genuine emergency and can document it.

Online discussions cannot be made up; they depend on the presence of classmates with whom to discuss. If you are too sick to complete one of these/have some other emergency, let me know and I can excuse a reasonable number of them.

## OTHER SPECIFIC COURSE RELATED POLICIES

Please set up an avatar in Collaborate if you don't want to use a webcam. This can be a picture of you or some other image you feel expresses something about you. These don't have to be "professional," as in a boardroom or something, but do make sure they are not offensive (or political). Also, please try to remember to mute yourself if you're not speaking so we can avoid background noise and feedback.

## EMERGENCY INSTRUCTIONAL PLAN

If the college is closed for inclement weather or other conditions, class will continue as scheduled as long as the inclement conditions don't involve widespread outages of power or Internet. If you are affected by outages, evacuations, or similar results of the inclement conditions, contact me as soon as you can to make alternate arrangements. In such circumstances, a text message may be most likely to get through. Compensatory make-up days may be required if the total number of days lost exceeds the equivalent of one week of class time.

## COVID-19 SYLLABUS STATEMENT

Make sure that you check your campus email regularly for updates from the college and from your professors.

## RESPONSIBILITIES

- Wear your mask/face covering that covers both your mouth and nose on campus.
- Do a self-check every morning: stay home if you don't feel well or develop one of the symptoms; your professors will work with you on completing assignments, so do not risk exposing your classmates and professors with COVID-19.
- Each day review the Student Covid Self Screen before coming to class and follow the instructions on the self-screen if you are exhibiting symptoms.
- Wash your hands often with soap and water, covering all surfaces of your hands and rub them together for at least 20 seconds.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces your hand and rub them together for at least 20 seconds.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your cough and sneezes with a tissue or inside your elbow.
- Practice physical distancing while on campus by keeping space between yourself and others.
- Stay at least 6 feet (2 meters) from other people. Do not gather in groups.
- Stay out of crowded places and avoid mass gatherings.
- Contact Disability Access or contact Andrea Roberson at [aroberson@daltonstate.edu](mailto:aroberson@daltonstate.edu) for more information if you need accommodations.

## WHAT IF I AM EXPOSED TO COVID-19, GET SICK, OR A FAMILY MEMBER GETS SICK THAT I NEED TO CARE FOR ?

Students who have tested positive for COVID-19, suspect a positive diagnosis, have symptoms of illness, are following self-quarantine requirements because of direct exposure or presumed exposure or who are caring for a family member should complete the COVID19 Student Health Reporting Form AND remain at home. Residential students should remain in their room and notify Mr. Tim Reilly, Director of Housing or Mashburn Administrative Staff Member on Call immediately.

## IF YOU MUST STAY HOME BUT ARE WELL ENOUGH TO CONTINUE YOUR STUDIES

Contact your instructor so that you can keep up with your classes through your instructor's learning platform.

## IF YOU MUST STAY HOME BUT ARE NOT WELL ENOUGH TO CONTINUE YOUR STUDIES

Contact your instructor to make any necessary flexible arrangements to complete the coursework.

Students with a COVID-19 test or diagnosis may choose to obtain a medical withdrawal for courses.

## ROADRUNNER RESPECT

I pledge to show my fellow Roadrunner students, faculty, staff, and administration respect by treating others the way they want to be treated and by thinking about others first, before making decisions that might affect them.

For additional information, please refer to the Dalton State coronavirus webpage at <https://roadrunner.daltonstate.edu/coronavirusfaqs.cms>

## KEN WHITE STUDENT HEALTH CENTER SERVICES

Limiting the spread of contagious respiratory illness on campus is a primary goal of the staff of the Ken White Student Health Center. Changes to the delivery of services have been made with thoughtful consideration to protect our students and our campus from unnecessary exposure to contagious illnesses while delivering essential health services.

To provide for the safety of our patients, the following procedures will be followed:

- We will see patients BY APPOINTMENT ONLY.
- Please call 706-272-2532 to schedule an appointment. You must have an appointment to enter the health center.
- All patients will be pre-screened for COVID-19 symptoms by telephone before scheduling an appointment.
- We are not able to provide COVID-19 testing on campus. Patients who need COVID-19 testing will be referred to a local testing facility.

## COURSE POLICIES AND PROCEDURES

### CARE TEAM

(Last Modified May 2018)

The Campus Assessment, Response, and Evaluation Team, also known as CARE, at Dalton State College engages in proactive and collaborative approaches to identify, assess, and mitigate potential risks associated with members of the campus who exhibit concerning or unusual behaviors. Report a concern through the [CARE Reporting Form](#)<sup>i</sup>. Should you have questions, contact the Dean of Students' Office at 706.272.4428.

### DISABILITY ACCESS

(From [Disability Access](#)<sup>ii</sup> website)

Students with disabilities or special needs are encouraged to contact Disability Access. In order to make an appointment or to obtain information on the process for qualifying for accommodations, the student should visit the [Disability Access Library Guide](#)<sup>iii</sup> or contact the Disability Access office.

#### Contact information

Andrea Roberson, Associate Director of Disability Access and Student Support Services  
Pope Student Center, upper level  
706-272-2524  
[aroberson@daltonstate.edu](mailto:aroberson@daltonstate.edu)

### ETHICAL CONDUCT

(Last Modified May 2018)

Academic Dishonesty Cheating and plagiarism are a part of the Dalton State Student Code of Conduct, which can be found in its most updated form at [Dalton State Student Code of Conduct](#).<sup>iv</sup> ANY assistance provided or given in any way toward work in a class constitutes cheating, unless such behavior is authorized by your instructor. Additionally, any use of the ideas or words of others should be noted, or this will constitute plagiarism. Using another students' work or collaborating on an assignment not designated as collaborative is unacceptable. Furthermore, presenting work that was completed for another class, while not plagiarism technically, is not the same as presenting original work, and is therefore unacceptable unless it has been authorized by your instructor. For more details on what Dalton State considers to be Academic Dishonesty, please review the Student Code of Conduct. Instructors will assign grades based on classroom performance. Additional sanctions may be provided as a learning experience from the Student Conduct process.

Classroom Behavior Dalton State is committed to respect via the Roadrunner Respect pledge. To learn more, please visit [Roadrunner Respect](#).<sup>v</sup> "I pledge to show my fellow Roadrunner students, faculty, staff, and administration respect by treating others the way they want to be treated and by thinking about others first before making decisions that might affect them."

## COURSE WITHDRAWAL STATEMENT

(Last Modified May 2018)

The last day to drop A-session classes without penalty (a W or a required signature) is **March 19**. If you complete the proper paperwork to drop the course by this date, you will be assigned a grade of W. After this date, withdrawal without penalty is permitted only in cases of [Extreme Hardship](#)<sup>vi</sup> as determined by the Vice President for Academic Affairs; otherwise a grade of WF will be issued. Students who fail to complete the official drop/withdrawal procedure will receive the grade of F. Withdrawal from class is a student responsibility. The grade of W counts as hours attempted for the purposes of financial aid.

## FULL WITHDRAWAL STATEMENT

(Last Modified May 2018)

The proper form for withdrawing from all classes at the college after the official drop/add period but before the published withdrawal date ([Academic Campus Calendar](#)<sup>vii</sup>) is the [Schedule Adjustment Form](#)<sup>viii</sup>. All students must meet with a staff member at the Dean of Students office in the upper-level of the Pope Student Center to initiate the withdrawal process and complete an exit interview. After meeting with the staff member, students will then finalize the withdrawal process in the Enrollment Services Office.

## GRADE APPEALS

(Last Modified May 2018)

A student may file a formal challenge to a grade if there is unequivocal evidence that one or more of the following applies:

- a) It was a direct result of arbitrary and capricious conduct on the part of the instructor;
- b) The instructor discriminated against the student on the basis of a protected classification as the term is defined by Federal Law, Georgia State Law, or the Administrative Code of the City of Dalton;
- c) The grade was incorrectly calculated;
- d) A clerical error occurred in recording the grade; or
- e) A mitigating circumstance prevented the student from completing a final assignment or attending the final exam.

To appeal a grade, the student must notify the instructor in writing no later than two days after the posting of final grades. See [Grade Changes and Appeals](#)<sup>ix</sup> for the complete documentation.

## ACADEMIC PROGRESSION

(Last Modified May 2018)

To remain in academically good standing, students must maintain an institutional GPA of 2.0 or higher. Students who do not maintain a 2.0 move through a sequence of statuses ranging from Academic



Warning to Academic Probation to Academic Suspension to Academic Dismissal. See [Academic Progress](#)<sup>x</sup> for the complete documentation.

## TITLE IX INFORMATION

[Student Sexual Misconduct Policy](#)<sup>xi</sup>

(Last Modified May 2018)

In accordance with Title IX of the Education Amendments of 1972 (“Title IX”), the University System of Georgia (USG) does not discriminate on the basis of sex in any of its education programs or activities or in employment. The USG is committed to ensuring a safe learning and working environment for all members of the USG community. To that end, this Policy prohibits sexual misconduct, as defined herein.

Please visit the [Title IX at Dalton State web page](#)<sup>xii</sup> for additional information on the [policy](#)<sup>xiii</sup>, [How to Report](#)<sup>xiv</sup>, [Resources](#)<sup>xv</sup>, and [Campus Programs](#)<sup>xvi</sup>.

## HOUSE BILL 280

(Last Modified May 2018)

[House Bill 280](#)<sup>xvii</sup> commonly known as the “campus carry” legislation, is effective as of July 1, 2017.

## OFFICIALLY APPROVED DSC GROUPS AND ACTIVITIES

(Last Modified May 2018)

When students are engaged in officially approved Dalton State groups or activities that require them to participate in events off campus during school days, they shall be treated similarly to any faculty or staff member acting in that same capacity. Thus, just as faculty and staff have excused absences from their regular work schedules, students shall be excused from class without penalty if they are off campus representing Dalton State College in an approved, official capacity during their regular class time. Examples include presenting a paper or otherwise participating in a conference, attending a University System student affairs event, participating in intercollegiate competition (athletic or academic), participating in an approved field trip, etc. Just as faculty and staff members are required to submit Request to Travel forms for approval, in order to be excused, the student needs to provide the following information to the instructor prior to the date when he/she will be absent from class:

- notification of the event (in the case of athletics, students should provide each instructor a schedule of away events at the beginning of the semester or as soon as possible after the schedule is available);
- estimated time of departure from and return to campus (for example, if a student has an away game in the evening and will not be leaving campus until 3:00, he/she will not be excused from classes prior to that time on that day; similarly, if the event is in the morning and the student will be returning to campus during the day, he/she is expected to attend any class scheduled after the return trip); and

- contact information for the person or organization sponsoring/authorizing the student's participation in the event

The student shall be allowed to make up any work missed during the time he/she is off campus representing DSC in an official capacity. He/she shall discuss what will be missed with the instructor and make arrangements to make up any assignments, tests, presentations, etc. scheduled on that date.

## FULL URL LINKS

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- i **CARE Reporting Form:** [https://cm.maxient.com/reportingform.php?DaltonStateCollege&layout\\_id=1](https://cm.maxient.com/reportingform.php?DaltonStateCollege&layout_id=1)
- ii **Disability Access:** <http://libguides.daltonstate.edu/c.php?g=24716&p=149667>
- iii **Disability Access Library Guide:** <http://libguides.daltonstate.edu/c.php?g=24716&p=149663>
- iv **Dalton State Student Code of Conduct:** [https://www.daltonstate.edu/campus\\_life/code-of-conduct.cms](https://www.daltonstate.edu/campus_life/code-of-conduct.cms)
- v **Roadrunner Respect:** [https://www.daltonstate.edu/campus\\_life/respect-photo-gallery.cms](https://www.daltonstate.edu/campus_life/respect-photo-gallery.cms)
- vi **Extreme Hardship:**  
<https://www.daltonstate.edu/skins/userfiles/files/DSC%20website%20landing%20page%20information.pdf>
- vii **Academic Campus Calendar:** <https://www.daltonstate.edu/about/calendars.cms>
- viii **Scheduled Adjustment Form:** <https://www.daltonstate.edu/skins/userfiles/files/schedule-adjustment-form.pdf>
- ix **Grade Appeals:** [https://libguides.daltonstate.edu/ld.php?content\\_id=42740257](https://libguides.daltonstate.edu/ld.php?content_id=42740257)
- x **Academic Progression:** [https://libguides.daltonstate.edu/ld.php?content\\_id=42740270](https://libguides.daltonstate.edu/ld.php?content_id=42740270)
- xi **Student Sexual Misconduct Policy:** <http://www.usg.edu/policymanual/section4/policy/C327/>
- xii **Title IX at Dalton State web page:** <https://www.daltonstate.edu/about/title-ix.cms>
- xiii **Title IX Policy:** <https://www.daltonstate.edu/about/title-iv-policy.cms>
- xiv **Title IX How to Report:** <https://www.daltonstate.edu/about/title-ix-report.cms>
- xv **Title IX Resources:** <https://www.daltonstate.edu/about/title-ix-campus-community-resources.cms>
- xvi **Title IX Campus Programs:** <https://www.daltonstate.edu/about/title-ix-campus-community-resources.cms>
- xvii **House Bill 280:** <http://www.usg.edu/hb280>